

COUNCIL MEETING AGENDA
CITY OF MONESSEN
CITY OF MONESSEN COUNCIL CHAMBERS
FEBRUARY 8, 2024

6:30PM

AN INITIAL PROPOSAL OPENING FOR THE POSITIONS OF CITY ENGINEER, CDBG COORDINATOR, AND GRANT WRITER FOR THE CITY OF MONESSEN WAS HELD ON FEBRUARY 5TH, 2024 IN THE REAR 2ND FLOOR CONFERENCE ROOM AT CITY HALL. FURTHER INTERVIEWS WILL BE CONDUCTED WITH ALL APPLICANTS IN THE NEXT FEW DAYS.

- 1. ROLL CALL OF ALL MEMBERS PRESENT.**
- 2. OPENING PRAYER OFFERED BY PASTOR JOHN CUSTER, ORCHARD CHRISTIAN FELLOWSHIP.**
- 3. PLEDGE OF ALLEGIANCE.**
- 4. APPROVAL OF MINUTES OF PREVIOUS SESSION OF JANUARY 25TH, 2024.**
- 5. OPEN FLOOR FOR PUBLIC COMMENT ON AGENDA ITEMS ONLY.**
- 6. CORRESPONDENCE**
OLD BUSINESS N/A
- 7. REPORT OF THE SOLICITOR OF THE CITY OF MONESSEN.**
- 8. REPORT OF THE CITY TREASURER OF THE CITY OF MONESSEN.**
- 9. REPORT OF THE CITY CONTROLLER OF THE CITY OF MONESSEN.**

**SPECIAL PRESENTATION BY WESTMORELAND COMMUNITY ACTION
ON THEIR PLANS AND INTENTIONS FOR A WELCOME CENTER IN THE
CITY OF MONESSEN UTILIZING THE ANNEX BUILDING PROPERTY AT
557 DONNER AVENUE.**

10. NEW BUSINESS

Mayor Ron Mozer, Director of Public Affairs

- a. Mayor Mozer's Update of Issues within the City of Monessen from January 25th, 2024, to February 8th, 2024.
- b. Motion to approve Sewer Rehabilitation Project Phase 3, Payment Requisition and Certificate No. 15 for work performed by MCSP, Inc. during the month of January 2024 in the amount of \$1,429,272.62 The Invoices are attached for approval by the Council to this Agenda and are referenced as "Exhibit 1".
- c. Motion to approve Sewer Rehabilitation Project Phase 3, Payment Requisition and Certificate No. 15 for work performed by WEC, Inc. during the month of January 2024 in the amount of \$46,017.68. The invoices are attached for approval by the Council to this Agenda and are referenced as "Exhibit 2".
- d. Motion to return a penalty payment paid on real estate taxes due to a billing and mailing error to Ms. Sandra Davis of 1400 Harrison Street, Monessen, PA 15062 in the amount of \$200.05.
- e. Motion to accept the resignation of David Doroshkevich from the City of Monessen Police Force effective February 5, 2024.
- f. Motion to provide a conditional offer of employment to Ryan Bartolomew as a Police Officer in the City of Monessen,

with employment beginning the first day of scheduled work in the City of Monessen.

g. Motion to approve a Memorandum of Understanding between the City of Monessen and the Office of the County of Westmoreland Office of District Attorney relative to the contemporaneous recording of Police interactions with members of the General Public, and an objective and transparent record of the encounter. Attached to this Agenda as “Exhibit 3”.

h. Motion to permit advertising for the position of City Clerk in the City of Monessen, with the position to be filled on or about April 1, 2024.

i. Motion to approve the renewal of a Contract of Employment for Police Chief David Yuhasz as Chief of the City of Monessen Police Department.

j. Motion to appoint Ernest Telegraphis to a 4-year term on the Monessen Planning Commission commencing February 8, 2024.

k. Motion to appoint Julian Naphier to a two-year term as the Young Adult Representative on the Youth and Young Citizens Board to commence on February 8, 2024.

l. Motion to appoint Teresa Seh to a two-year term as the Education Representative on the Youth and Young Citizens Board to commence on February 8, 2024.

m. Motion to appoint Marsha Adams to a two-year term as the Education Representative on the Youth and Young Citizens Board to commence on February 8, 2024.

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n. Motion to appoint Linda Carson to a two-year term as the At Large member of the Youth and Young Citizens Board to commence on February 8, 2024.

o. Motion to approve payment to Urban Design Ventures for basic planning consulting services for the four (4) month period from September 1, 2023, through December 31st, 2023 for technical services provided for the City's CDBG Program to supplement the City's staff in the amount of \$19,260.00. This includes providing 128 hours of services during the 4-month period. The specifics of the invoice are attached to this Agenda as "Exhibit 4".

p. Motion to approve the movement of the Tax Anticipation Note, TAN note funds into a separate TAN note account under the General Fund Account, and to authorize the first movement of funds into the General Account from the TAN note account in the amount of \$75,000.00.

q. Motion to Approve a Lease between the City of Monessen and Westmoreland County Community Action to lease space in the 557 Annex Building at a monthly rate of \$700 per month, contingent on the approval of the Agreement by the Solicitor of the City of Monessen. Attached to this Agenda as "Exhibit 5".

r. Motion to approve an Ordinance of the City of Monessen, County of Westmoreland, Commonwealth of Pennsylvania, amending Chapter 340 Streets and Sidewalks by repealing certain provisions of Article 1 Openings and Excavations related to

Deposits and Bonds and Resurfacing Requirements. Attached to this Agenda as “Exhibit 6”.

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s. Motion to Award Bid on the Crescent Street Sewer Extension Project (MON-2024-01) to the lowest responsible bidder, Jet Jack, Inc. based upon their unit bid price of \$74,015.00.

t. Discussion and potential motion regarding either reimbursement of the General Fund relative of valid Line Usage expenditures occurring from October 2023 through December 2023, or to utilize the funds of a repayment of Line Usage Borrowing pursuant to Resolution No. 2 of 2023.

u. Motion to reimburse the Grant Fund \$400.00 from the General Fund for Civil Service testing within the City of Monessen.

v. Motion to pay Terry Planton from the Grant Fund for services rendered on grant writing activities in the amount of \$600.00

Councilman Anthony Orzechowski, Director of Accounts and Finance

a. Motion to pay the following invoices from the General Fund in the amount of \$43,703.21. All invoices are attached to this Agenda as Attachment “A”.

b. Motion to pay the following invoices from the Recreational Account in the amount of \$1,062.38. All invoices are attached to this Agenda as Attachment “B.”

c. Motion to pay the following invoices from the Parks Fund in the amount of \$1,445.36. All invoices are attached to this Agenda as “Attachment “C”.

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d. Motion to pay the following invoices from the Line Usage account in the amount of \$12,887.80. All invoices are attached to this Agenda as “Attachment “D”.

e. Motion to approve the transfer of \$82,292.34 from the General Fund to the Payroll Account to cover the payroll expenses.

Councilman Lois Thomas Director of Streets and Public Improvements

Streets and Public Improvement Report for month ending January 31st, 2023.

Councilman John Nestor, Director of Public Safety

Police and Public Safety Report for month ending January 31st, 2023.

Councilperson Karen Cosner, Director of Parks, and Public Property

Parks and Public Property Report for the month ending January 31st, 2023.

11. OPEN THE FLOOR FOR PUBLIC COMMENT ON ANY ITEM RELATING TO THE BUSINESS, ORDINANCES, STATUTES, RESOLUTIONS OR DAILY WORK PRODUCT AND ATTENTION OF THE CITY OF MONESSEN.

12. ADJOURNMENT