

COUNCIL MEETING AGENDA
CITY OF MONESSEN
CITY OF MONESSEN COUNCIL CHAMBERS
JANUARY 11, 2024
6:30PM

- 1. ROLL CALL OF ALL MEMBERS PRESENT.**
- 2. OPENING PRAYER OFFERED BY PASTOR JIM MICHAELSON,
ORCHARD CHRISTIAN FELLOWSHIP.**
- 3. PLEDGE OF ALLEGIANCE.**
- 4. APPROVAL OF MINUTES OF PREVIOUS SESSION OF DECEMBER
14, 2023, DECEMBER 28, 2023 AND THE JANUARY 2ND , 2024
REORGANIZATION MEETING.**
- 5. OPEN FLOOR FOR PUBLIC COMMENT ON AGENDA ITEMS ONLY.**
- 6. CORRESPONDENCE**

OLD BUSINESS N/A
- 7. REPORT OF THE SOLICITOR OF THE CITY OF MONESSEN.**
- 8. REPORT OF THE CITY TREASURER OF THE CITY OF MONESSEN.**
- 9. REPORT OF THE CITY CONTROLLER OF THE CITY OF MONESSEN.**

10. NEW BUSINESS

Mayor Ron Mozer, Director of Public Affairs

- a. Mayor Mozer's Update of Issues within the City of Monessen from December 28th, 2023 to January 11th, 2024.
- b. Motion to set policies within the City of Monessen relative to expenditures for Petty Cash and Credit Card purchases within City Government, and the correct policies to create and provide direction and regulation for transactions of these types.
- c. Motion to approve the purchase of ammunition and related supplies for the training and utilization of the Police Force within the City of Monessen in their day-to-day operations. The Monessen Police would request an appropriation of \$3,500.00 from the City of Monessen and would utilize an additional amount of \$4,748.81 from the PCCD Grant Fund allocation for a total of \$8,248.81 for supplies for the 2024 calendar year.
- d. Motion to accept the transfer of property located at 554 Donner Avenue in the City of Monessen, (also known as 560 Donner), to the City of Monessen for no cost outside of the payment of an outstanding electrical bill at the location not to exceed \$200.00.
- e. Motion of the City of Monessen to recognize and acknowledge the Financing of One (1) New Fouts 4-550 Crew Cab GPM Rescue Pumper by the Monessen Volunteer Fire Department, Hose House, #2, contingent on the completion of a Public Hearing to be held by the #2 Fire Company on Friday January 12th, 2024 at 6:00 pm at the Monessen Volunteer Fire Company, Hose House#2.

f. Motion to approve Payment Requisition no. 14 and Certificate in the amount of \$75,019.60 for the Phase 3A and Phase 3B work performed during the month of December 2023. The appropriate Invoices for approval by Council are attached to this Agenda as Exhibit "1".

g. Motion to approve 2024 Hourly Rate Schedule for Sewer Rehabilitation Project Phase 3 Amendment # 4-Amendment to Owner-Engineer Agreement (Exhibit K) to increase standard hourly rates on the project by 3 % for this Agreement effective January 1, 2024. The pertinent pages from this Agreement and previous Amendments are attached to this Agenda as Exhibit "2".

h. Motion to approve the hiring of an Animal Control Officer within the City of Monessen for the calendar year 2024. Resume and Contract Information are attached to this Agenda as Exhibit "3".

i. Motion to pay an invoice request from Urban Design Ventures for the preparation and submission of the FY 2023 CDGB Application to the Pennsylvania Department of Community and Economic Development in the amount of \$5,000.00.

Councilman Anthony Orzechowski, Director of Accounts and Finance

a. Motion to pay the following invoices from the General Fund in the amount of \$24,869.52. All invoices are attached to this Agenda as Attachment "A".

- b. Motion to pay the following invoices from the Recreational Account in the amount of \$1,381.23 All invoices are attached to this Agenda as Attachment “B.”
- c. Motion to pay the following invoices from the Parks Fund in the amount of \$1,400.69. All invoices are attached to this Agenda as “Attachment “C”.
- d. Motion to pay the following invoices from the Line Usage account in the amount of \$14,622.52. All invoices are attached to this Agenda as “Attachment “D”.
- e. Motion to pay the following Liquid Fuel invoices from the Liquid Fuels account in the amount of \$2,209.47. All invoices are attached to this Agenda as “Attachment “E”.
- f. Motion to approve the transfer of \$86,983.37 from the General Fund to the Payroll Account to cover the payroll expenses.
- g. Motion to purchase a 2023 Ford Police Interceptor from C. Harper in the amount of \$55,835.00 and to have the vehicle detailed and graphics applied by Evan’s Graphics in the amount of \$1,045.00 for a total allocation from the ARP Fund, The American Rescue Plan funds, in the amount of \$56,880.00.
- h. Motion to approve the allocation of \$3,792.93 for the License Renewal of the Quick Books Financial Operating System for the 2024 Fiscal Year.
- i. Motion to allocate \$176.47 from the General Fund to the Liquid Fuels account.

Councilman Lois Thomas Director of Streets and Public Improvements

Streets and Public Improvement Report for month ending December 31st, 2023.

Councilman John Nestor, Director of Public Safety

Police and Public Safety Report for month ending December 31st, 2023.

Councilperson Karen Cosner, Director of Parks, and Public Property

Parks and Public Property Report for the month ending December 31st, 2023.

11. OPEN FLOOR FOR PUBLIC COMMENT ON ANY ITEM.

12. ADJOURNMENT