COUNCIL MEETING MINUTES

CITY OF MONESSEN

CITY OF MONESSEN COUNCIL CHAMBERS

NOVEMBER 9, 2023

6:30PM

Meeting called to order by Ron Mozer at 6:30 pm.

1. ROLL CALL OF ALL MEMBERS PRESENT. Roll call by Michael Korposh – Anthony Orzechowski present – Lois Thomas present – John Nestor absent – Donald Gregor present – Ron Mozer present.

2. OPENING PRAYER OFFERED BY LOIS THOMAS COUNCILPERSON, CITY OF MONESSEN. Opening prayer offered by Lois Thomas.

3. PLEDGE OF ALLEGIANCE. Pledge of Allegiance led by Ron Mozer.

4. APPROVAL OF MINUTES OF PREVIOUS SESSION, OCTOBER 25TH, 2023. Motion to approve minutes of previous session 10/25/2023 by Lois Thomas – seconded by Anthony Orzechowski – vote 4 – 0.

5. OPEN FLOOR FOR PUBLIC COMMENT ON AGENDA ITEMS ONLY.

Ernie Telegraphis – page 2 – you applied for a TAN note – is this for this year or next year (Anthony Orzechowski – 2024) how much did you apply for (Anthony Orzechowski - $500,000) I thought we were only in the hole $100,000 (Anthony Orzechowski – well we have January, February and March until taxes start to come in) you have the garbage money coming in (Anthony Orzechowski – I am adamantly not using the garbage money for anything else but garbage – I will use it for what it is intended for) so you will have $300,000 more to handle all those bills (Anthony Orzechowski – we don't know how much there will be) is this TAN note at the same

interest rate (Anthony Orzechowski – I think it is higher – it went up to 6.47% – it was 5% before) (Ron Mozer – it is not set yet) if it goes beyond 6 months is the interest rate even higher (Ron Mozer – no) (Jospeh Dalfonso – the proposal CFS Bank sent over have a fixed 6.5% interest rate) (Ron Mozer – we pay back 30% of the money coming in – within about the first three months we get enough taxes to pay it off) (Anthony Orzechowski – but we have a year to pay it off)

6. CORRESPONDENCE. Letter from Reverend Crookston commenting on the poor condition of Evergreen Street read by Ron Mozer.

OLD BUSINESS N/A

7. **REPORT OF THE SOLICITOR OF THE CITY OF MONESSEN.** Joseph Dalfonso – there was a demo hearing schedule before this meeting – none of the property owners showed up – all the properties are on tonight's agenda for council to consider – the owners have 30 days to appeal – then the properties will go to the landbank – I spoke with WEC about the city street excavation ordinance – there is inconsistent language with the contractor doing work around the city – we are going to close up some of those loop holes so restoration is equal throughout the city – the big thing that needs to be focused on is the lack of communication to emergency services when they are shutting down a portion of a street throughout the city – we need better communication too when they are getting to a PennDOT road – once they get to the intersection of 5th and the PennDOT road – this is impacting businesses, residents – we need to know so the ambulance, fire and police can work around the closed roads – where they have to go to avoid that closure. (Ernie

Telegraphis – how many homes) (Ron Mozer – ask your questions at the end) no one showed up – 14 homes.

8. **REPORT OF THE CITY TREASURER.** Gerald Saksun – garbage fees and city RE tax collected for the month of October 2023 – current garbage fee – October $2,455.00 – year-to-date $346,259.00 – 2023 budget $325,587.00 – garbage fee delinquent – October $5,358.41 – year-to-date $54,909.68 – 2023 budget $80,780.00 – amount collected by Portnoff – October $3,402.80 – year-to-date $21,874.09 (included in total above) – penalty and interest Portnoff – October $143.32 – year-to-date $2,979.13 – 2023 budget $2,145.00 – garbage collected for next year 2024 – October $55.00 – year-to-date $1,605.00 – 2023 budget $1,385.00 – total garbage collected – October $7,868.41 – year-to-date $402,773.68 – 2023 budget $409,897.00 – city real estate taxes current – October $14,348.16 – year-to-date $1,988,356.52 – 2023 budget $2,013,724.00 – city taxes prior year collected by city – year-to-date $8,673.20 – 2023 budget $5,503.00 – subtotal year-to-date $1,997,029.82 – delinquent city taxes collected by Westmoreland Tax Claim Bureau – year-to-date $166,447.44 – 2023 budget $167,423.00 – total year-to-date taxes $2,163,477.26 – city real estate tax distribution as of October 2023 – general fund year-to-date $1,389,333.66 – 2023 budget $1,400,947.79 – debt service year-to-date $377,039.27 – 2023 budget $380,191.09 – library year-to-date $40,991.34 – 2023 budget $40,677.22 – park year-to-date $189,665.55 - 2023 budget $191,907.90 – total year-to-date $1,997,029.82 – 2023 budget $2,013,724.00 – real estate transfer tax – October $5,028.77 – year-to-date $57,362.89 – 2023 budget $89,333.00 – earned income tax October $26,828.67 – year-to-date $572,834.40 – 2023 budget $513,898.00 – mercantile tax - year-to-date $18,769.87 – 2023 budget $22,579.00 – local service tax – October $2,204.07 – year-to-

date $61,069.64 – 2023 budget $53,357.00 – tax certifications – October $3,360.00 – year-to-date $21,100.00 – 2023 budget $21,940.00 – municipal lien letters – October $2,175.00 – year-to-date $15,075.00 – 2023 budget $14,775.00 – line usage – unsewered payments – year-to-date $10,643.00 – line usage fee – October $76,935.10 – year-to-date $765,607.45 – total line usage fees year-to-date $776,250.45. Motion to accept the treasurer's report by Lois Thomas – seconded by Donald Gregor – vote 4 – 0.

9. **REPORT OF THE CITY CONTROLLER.** Rosalie Nicksich – General Fund CFS Bank checking account – bank reconciliation as of October 31, 2023 – beginning bank balance as of September 30, 2023, $875,564.85 – deposits $80,204.05 – expenses $481,621.74 – ending balance as of October 31, 2023, $474,147.16 – outstanding checks $42,209.88 – no outstanding deposits – reconcile balance to bank statement $431,937.28.

10. **NEW BUSINESS**

Mayor Ron Mozer, Director of Public Affairs

a. Mayor Mozer's Discussion of items and a status report relative to Actions taken by the City of Monessen during the period of October 25th, 2023, to November 9th, 2023, and any additional issues capable of being addressed by the City of Monessen during this period. Ron Mozer – we opened the bids for Phase 3C sewer system project – this project is along Parente from Bart's to Schoonmaker – this should be less disruptive as far as traffic since it is on the side of the road – we have 4 lanes of traffic to work with – apparent the bid was awarded to MCSP – they are the low bidder at $3,910,058.00 – year-to-date for the sewer project we have spent $9,292,440.75 – it's time that I take action to request the USDA to close out the first part of our loan –

the loan will then move over to debt service and no longer have the high interest rate from PNC bank as the interim loan – next week they will be working on 3rd Street extension – they are pretty much closing 3rd Street to Grant Street – only two people will be affected by this, the city bus line and the construction company on 3rd Street – we are working out options for them at this time - we held the public hearing meeting on the demos before this meeting – there were 17 house not 14 presented for demolition – they are on tonight's agenda for further action – the solicitor gave a good explanation on the street excavation ordinance – for example; the water company does not schedule a line break – it just happens – they have to go on sight right then, tear up the road and make the repair – the problem is not telling the city – as soon as the next work day comes, they need to come down here and report the break to the city – Marvin will inspect the work – engineering gets involved – they repair the road per our ordinance – the solicitor is clearing up those ordinances – big reminder for everybody – our next meeting falls on a holiday so the meeting will be on Monday November 20th – last meeting of the month – this was advertised at the beginning of the year – we read the letter from the Reverend – I am sensitive to their needs on Evergreen – I don't want to make light of this problem – those road are pitiful – are they the worst roads, no – are they the most traveled roads, no – they are very important none the less – one proposal was for a temporary fix for $25,000 – our engineers said that is true but we would be chasing it in 4 or 5 years – it would help but is not the solution to the problem – it would only satisfy the immediate problem – we were looking at using CDBG funds but no one lives on that street – I contacted Urban design to see if we could use CDBG funds if we mark that road as a throughway to

the church – I expect to get a ruling back in a few days – our city administrator has been working with DCED looking at other ways we can get funding – we may get financing to do some of these road – we are working on a lot of different things to get solutions – very special thank you to Mon Valley Transit Authority – they are giving away fuel to areas that currently have a contract with them – we already picked up several hundred gallons of fuel so far and we will be getting more (Michael Korposh – the councilman Donald Gregor told the city about the fuel being given away) thank you for bringing that to our attention (Donald Gregor – anything to help save a buck) the city administrator, city clerk and I have interviewed three people for the treasurer's department – any of the three would be suitable for the position – the treasury department has also interviewed those three people – I will work with the council, review the resumes and come up with a potential person we could hire. (Donald Gregor – I want to make it clear that the free fuel was not my idea – it was brought to my attention by a firefighter – Mike did the footwork – not my original idea – I was approached).

b. Motion to accept the CFS Bank TAN Note Proposal and allow it to move to the next steps including CFS and DCED approval.
Motion by Lois Thomas – seconded by Anthony Orzechowski – vote 4 – 0.

c. Discussion and Motion to approve upcoming fundraising and outreach activities by the Civic Center of the City of Monessen.
Motion by Lois Thomas – seconded by Anthony Orzechowski – (Donald Gregor – just a question about the vendor show – is it going through Julian) (Ron Mozer – he is the one promoting it) vote 4 – 0.

d. Motion to release the following properties for demolition allowing 30 additional days for further action by the lien holders:

200 Aliquippa Avenue, 1236 Knox Avenue, 410 12th Street, 1120 Knox Avenue, 511 12th Street, 1102 2nd Street, 221 – 223 Reed Avenue, 1210 Highland Avenue, 513 12th Street, 1051 Knox Avenue, 1244 Knox Avenue, 1242 Knox Avenue, 1128 Knox Avenue.
Motion by Lois Thomas – seconded by Anthony Orzechowski – vote 4 – 0.

e. Motion to approve the lowest responsible bid received on Friday November 3, 2023, for the sewer rehabilitation project phase 3C (MON-2022-05) and the recommendation of WEC Engineering, Inc. that the contract be awarded to Municipal and Contractors Sealing Products, Inc. based upon their unit price bid of $3,910,058.00. Motion by Lois Thomas – seconded by Anthony Orzechowski – vote 4 – 0.

Councilman Anthony Orzechowski, Director of Accounts and Finance

a. Motion to pay the following invoices from the General Fund in the amount of $19,127.89. All invoices are attached to this Agenda as Attachment "A". Motion by Anthony Orzechowski – seconded by Lois Thomas – vote 4 – 0.

b. Motion to pay the following invoices from the Recreational Account in the amount of $453.65. All invoices are attached to this Agenda as Attachment "B." Motion by Anthony Orzechowski – seconded by Lois Thomas – vote 4 – 0.

c. Motion to pay the following invoices from the Parks Fund in the amount of $1,492.74. All invoices are attached to this Agenda as "Attachment C". Motion by Anthony Orzechowski – seconded by Lois Thomas – vote 4 – 0.

d. Motion to pay the following invoices from the Liquid Fuels account in the amount of $5,011.96. All invoices are attached to this Agenda as Attachment "E". Motion by Anthony Orzechowski – seconded by Lois Thomas – vote 4 – 0.

h. Motion to pay the following invoices from the Line Usage Fund in the amount of $1554.16. All invoices are attached to this Agenda as Attachment "F". Motion by Anthony Orzechowski – seconded by Lois Thomas – vote 4 – 0.

i. Motion to transfer $64,504.36 from the General Account to the Payroll Account. Motion by Anthony Orzechowski – seconded by Lois Thomas – vote 4 – 0.

Account balances – American Rescue $237,613.26 – Grant $88,908.07 – Healthcare $4,217.16 – Park $47,959.79 – Payroll $4,838.94 – Line Usage $752,307.61 – Refuse $69,920.37 – Debt Service $1,121,863.36 – Fire Escrow $21,076.62 – Liquid Fuels $140,009.88 – General $350,641.05.

Councilman Lois Thomas Director of Streets and Public Improvements

Streets and Public Improvement Report for the month ending October 31, 2023. Lois Thomas – I will defer the streets report until the next meeting.

Councilman John Nestor, Director of Public Safety

Police and Public Safety Report for month ending October 31, 2023, 2023. John Nestor – absent.

Councilman Donald S. Gregor, Director of Parks, and Public Property

Parks and Public Property Report for the month ending October 31st, 2023. Donald Gregor – I will defer the parks report until the next meeting.

Discussion of Correspondence from Rev. Michael Crookston relative to the condition of roads on Evergreen and Rostraver Streets. There are spots on the road where there are big puddles when it rains – we will need culverts and drainage there – they just top coated a red dog road – I just can see spending money on a quick fix – it should be done correctly.

11. OPEN FLOOR FOR PUBLIC COMMENT ON ITEMS RELATING TO THE BUSINESS, RESPONSIBILITY, STATUTES, CODES AND ORDINANCES OF THE CITY OF MONESSEN.

Pino Cianflone – I don't know if you received a letter from the garbage people – the refuse authority needs to get information from you guys, under code 101 for grass collected for a grant – we can apply for a grant but Monessen must provide us with the information – you attended the meeting – you have not given us the information so we can provide the information for a grant – previously with the grant money they bought two trucks, one for Belle Vernon and one for Monessen – Nestor is not here but the

garbage up at the school – Teddy took care of that – at end of the day we found out it your job – you showed the picture around (Ron Mozer – that is not our job – the school system has their own contract – it is there job to contact them) let me finish, I didn't interrupt you – it's not our job – at the end of the day it is councils job – any business trash is your responsibility – any industrial trash is your responsibility – what we do is handle the people that own the properties – he needs to make sure before he opens his mouth up, that he need to know what he is talking about – stupid to begin with (Anthony Orzechowski – you said the school – the school is not our responsibility – we have nothing to do with the school – if the school decided not to have a contract with you, there nothing we can do – that's not us) it your responsibility (Anthony Orzechowski – it is not our responsibility for the school – they have their own agreement) so he should not have told us about the garbage at the school (Anthony Orzechowski – I cannot speak for what John said) you sat here and listened to it (Anthony Orzechowski – he sat here and said he was going to look into it – he was going to do that out of a courtesy) what did you guys do on the viaduct – where does the city stand on the repairs needed (Ron Mozer – we are trying to get grants) did you talk to anyone at PennDOT (Ron Mozer – yes) what did they tell you (Ron Mozer – they told me repairs will be required sometime in the near future) I contacted PennDOT – they said an engineer's report was sent to you guys – all the repairs were stated in that report - $1.2 million to bring the bridge to comply to code - $3.6 million when you got the report to replace the deck – have you submitted any paperwork for grants (Ron Mozer – yes) to who (Ron Mozer – quite a number of places) someone repaired the holes in the bridge (Ron Mozer – the streets department) that

is supposed to be done by PennDOT – I talked with them – you are not allowed to work on any bridges – you are applying for a grant right now (Ron Mozer – yes) (Anthony Orzechowski – I have a question – just popped into me head – may not apply – bridges are PennDOT's responsibility – are they not the one who should repair the bridge) PennDOT looks over the bridge – you have to apply for a grant and you never did (Anthony Orzechowski – is it on their radar for repairs) it has been on their radar – you guys have the report (Anthony Orzechowski – I thought they took care of the bridge) I know we cannot work on the bridge – you can put a steel plate on it and they have to repair it correctly – if someone falls through that it's your ass (Anthony Orzechowski – it that something you can find out) (Michael Korposh – we have already through WEC – I don't believe PennDOT has the responsibility) (Anthony Orzechowski – can we find out) (Michael Korposh – they have funding to help us take care of repairs) (Anthony Orzechowski – let me ask you this – I don't understand it) (Jospeh Dalfonso – Tony I think it is like the traffic lights) (Anthony Orzechowski – once they put it in we are responsible for the repairs) (Michael Korposh – we need help with funding – that is what we are talking to them about) (Joseph Dalfonso – WEC has been involved in several conference calls – for at least the last two years about the viaduct) between Marion and Rostraver – when will you address the bump – in 2008 the road was repaired – when are you going to address the bump – all I hear is the water line, the sewage line – the previous mayor took care of that – what are you doing about the roads (Ron Mozer – the only money going to road work is the cold patch or hot patch we have been doing – the CDBG funds are going to do the road repair – pay attention to the next CDBG fund meeting and make a

recommendation – ask to use the funds for that road) two years – what have you done (Ron Mozer – I have designated CDBG money to repair roads) all you talk about is the sewer department – have you called Cleveland Cliffs about the mess they are leaving on the road between Donner and Schoonmaker (Ron Mozer – I have been in contact with Randy Sheldon at Cleveland Cliff – he follows very specific guideline put out by the DEP – if he is not following that, I will make him aware of it) I know a little bit about that plant – not as a worker, as a contractor – we want them to quit making dust and buy the right equipment to keep the dust down – a lot of dust – they just offered for Clairton Mill a couple million dollars – they can't buy a piece of equipment to take care of this problem (Ron Mozer – I believe it would be appropriate to invite him to one of our public town hall meetings so he can explain to us all that he does to fight pollution – all the investments) so you talked to him about that (Ron Mozer – absolutely) I'm all for a job – we need to talk with them face to face (Ron Mozer – Monessen has pollution control devices that Clairton does not – I know this for a fact because I got sons and stepsons working in those plants – I know what) let me cut you off – I was a rep for those plants – I worked for them for 25 years (Ron Mozer – when was the last time you worked for them) pardon (Ron Mozer – when was the last time you worked for them) – 7 years ago (Ron Mozer – that's what I am talking about, since Randy Shelton has taken over there have been many changes – tremendous investment in reducing pollution in Monessen) I got one more – you have pigeons everywhere you go – you got rats – you know there is money coming in the works – you don't want people to think you don't have money coming in – look what we got – we got money from the state – do you understand what I said – we know the money is

coming to get us out of the hole – no surprises (Ron Mozer – I would like to clarify a couple things you said – leaves is what the authority wants to collect – the streets department are trying to come up with the amount of leaves that comes out of city park – 7 truckloads every day – for several days they collected leaves – they did not know they had to report the numbers to them – we are actively collecting the information and coming up with numbers to report to you) ok it's not grass – it's leaves – you also told them you are not going to hire any additional people – we don't want to put any additional work on the existing employees – we told you to hire someone to do that job – you said you are not hiring someone – those people that are working there now look like shit – we went from 13 or 14 people to 5 or 6 – if you get a grant – if you get a truck – hire someone to handle that (Ron Mozer – ok thank you) one more – you keep saying you can not replace or appoint somebody to the refuse authority – Ted Harhai's position is up next month – you said you have to apply – I never applied (Ron Mozer – thank you)

Ernie Telegraphis – what happened to the boat launch – no one has talked about it in months – what is happening to the boat launch (Donald Gregor – that is a good question – I'll try to answer it – simply we contacted the Army Corp of Engineers – that was a year ago – they have not gotten back with us – we cannot do anything until they get back to us) when is that last time you talked to them (Michael Korposh – about a month ago) you should be contacting them every two weeks (Michael Korposh – funding is the key here – we are trying to get help on the project) they don't have funds (Michael Korposh – they can get funds – we need more of their help to do it – we are working with Senator Casey's office – it takes time) Urban Designs – how often are you

in touch with them (Ron Mozer – weekly) we are not getting any money from them (Ron Mozer – that is CDBG – we get about $300,000 per year) can't we get any more (Ron Mozer – no – that is what the state give us) you want to knock down 14 to 17 homes – where is that money coming from – how much of that money are we getting (Ron Mozer – they have taken down about 80 structures so far) how much money is that (Ron Mozer – that is their numbers – they don't have to report that to me) you said $4 million dollars (Ron Mozer – I don't get the money) I know (Ron Mozer – they administer the project) we need to know how much money we are getting (Ron Mozer – we have about 400 homes – we will get as many as we can done before the money runs out) do you know how much is left (Ron Mozer – I do not) can you find out (Ron Mozer – probably not) why (Ron Mozer – it's their money not my money) if it's there money then why are you working with them (Ron Mozer – we give them a list of properties – they handle everything – what more do you want) how much money (Ron Mozer – we don't get any money from them – zero money from them – they will spend about $4 million on us) do you have any more money from covid (Anthony Orzechowski - $237,000) what are we going to do with that money – we got roads to repair (Anthony Orzechowski – we have winter coming – we want to use that money as smartly as we can for everybody in the city) define smartly – what are you going to use it for (Anthony Orzechowski – that is a good question – you go and pick which road to get paved – does it make sense to buy some used equipment – take our time and do paving ourselves – the money is there for a good reason – we don't want to blow it - the difficult part is to determine what to use it on – it's a discussion) (Linda Lacey – it takes someone who know how to operate the

equipment – we are not hiring anyone) (Anthony Orzechowski – we will train our street department) (Linda Lacey – they have other jobs – we will pull them from the other work that needs to be done – we have not replaced the ones that have retired and ones that left) (Anthony Orzechowski – do we have an opening) (Ron Mozer – no) (Anthony Orzechowski – you said we have not replace anyone – we have 7 people – we have no openings) (Donald Gregor – they are talking about 10 or 12 years ago when we had 12 individuals working) (Anthony Orzechowski – that fine but back then we had 6,700 people paying taxes and bringing tax money in – we lost a lot more than 1,000 people – it's going in the wrong direction – people in the city have to pay taxes – at some point there will be a cross section – we will be on the negative side) (Ron Mozer – I'm not the US Census – we are getting more people coming into the city than ever before) low income – not the people that are working – Tony said we are going to be short $190,000 (Ron Mozer – it takes time – people are coming into the city) will they be productive – are you doing anything to bring business into the city (Ron Mozer – working on a few – can not say what it is now – you will find out soon – we have code law – we can put businesses where they are allowed).

Brian Bercik – I own seven properties – these houses that people are buying – me and my boy is in partners – I am retired – I don't know where you got the ordinance officer – he don't know the ordinances – YoYo came passed and said there is an ordinance that you are not allowed on a roof when it is raining – I told him to get up the road – Marvin – I keep asking him about the property around mine – 10th Street to Vine there is a corner house – empty for 5 almost 6 years – stop sign is covered over – grass is really high – I keep asking Marvin – he said he will stop – 5 years now

nothing – he does not keep his word – I don't know who taught YoYo – I checked it on line – we had meetings – I keep asking about this house #2 on Schoonmaker – people are going in and out – she grabbed me on day and told me what was going on – we want to purchase it – the grass is also knee high – I keep getting the run around – all my taxes are paid – all my garbage fees are paid – 3 of my properties are getting mice, rats and all creatures – I asked Marvin – he keeps saying I'll check into it – I see so many people going through the stop sign – you need to get the weeds cut around the sign – you cannot see it – there are two children around my house – if one of the kids get hit we are in big trouble – I had no power for hours because a lady came down the road flying and hit a pole – we have been buying houses to bring more people into the city and give you more taxes – we started to buy houses in Charleroi and Donora – they think we are Santa Claus – are you trying to run us out of town (Ron Mozer – every time you have come in, I have given the name and address of the owner – you have to contact them to see if you can buy it – I will get with the streets department and cut around the stop sign) why if they are not cutting their grass, why don't you put a lien on their house (Ron Mozer – there is a process – Marvin may have already started the process on these properties – we cite the people) he can send them registered letters and they won't pick them up – I can't get bait at city hall anymore - I have used every kind of bait to try to get rid of the critters – I have two holes in the corner of my kitchen that the rats have chewed (Donald Gregor – wait – you said you can not get bait from the city – when did this start – we have bait available, do we not – have you been down to see Rodney Freeman at the city garage – go see him) they are eating on all my corners of my house (Lois Thomas – I'll talk to Rodney in

the morning to cut around that stop sign) we want to bring revenue to Monessen but I am not getting any help from anyone down here – do you want me to sell my rentals - I am about ready to pick up and move to Charleroi or Donora – I want to buy other properties – lead me in the right direction (Ron Mozer – if you give me the address, I will give you the name and address of the owner) I will hold you to that mayor (Anthony Orzechowski – we are trying to stay away from bait because a dog can get ahold of it and die, a small child – we have an outside company that will come in a catch them with traps and take them away – we just need the address)

Anthony Petaccia – I have not been here for 3 years – you said you have $300,000 in CDBG – when Rosalie and I were here there was $400,000 – when Ted Harhai was here $600,000 – I had made mistakes on repairing the roads in the past – you cannot just top coat the road – you have to get it prepped properly and do it right (Anthony Orzechowski – it costs $1 million per mile to pave a road) (Ron Mozer – a majority of the CDBG money has been used for roads – they have a formula for us to use – we now have money set aside for 3rd Street) I would use most of the CDBG money for roads.

12. ADJOURNMENT. Motion to adjourn meeting by Lois Thomas at 7:55 pm – seconded by Anthony Orzechowski – vote 4 – 0.