

COUNCIL MEETING AGENDA
CITY OF MONESSEN
CITY OF MONESSEN COUNCIL CHAMBERS

May 11, 2023

6:30PM

- 1. ROLL CALL OF ALL MEMBERS PRESENT.**
- 2. OPENING PRAYER OFFERED BY BISHOP WILLIAM C. BASSS, OF THE GATE OF HEAVEN CHURCH OF GOD IN CHRIST OF MONESSEN, PENNSYLVANIA.**
- 3. PLEDGE OF ALLEGIANCE.**
- 4. APPROVAL OF MINUTES OF PREVIOUS SESSION OF APRIL 27, 2023.**
- 5. OPEN FLOOR FOR PUBLIC COMMENT ON AGENDA ITEMS ONLY.**
- 6. CORRESPONDENCE**
OLD BUSINESS N/A
- 7. REPORT OF THE SOLICITOR OF THE CITY OF MONESSEN.**
- 8. REPORT OF THE CITY TREASURER OF THE CITY OF MONESSEN.**
- 9. REPORT OF THE CITY CONTROLLER OF THE CITY OF MONESSEN.**

10. NEW BUSINESS

Mayor Ron Mozer, Director of Public Affairs

Special Presentation and update on the Blight Plan in the City of Monessen by Tom Hardy of Palo Alto Consulting, Inc. Mr. Hardy will present and distribute the final version of the Plan, answer any questions by Council and request adoption of the Plan by the City Council.

- a. Mayor Mozer's Update of Issues for the weeks of April 27th, 2023, to May 11th, 2023.
- b. Motion to adopt the Blight Plan for the City of Monessen developed by Tom Hardy of Palo Alto Consulting, Inc.
- c. Motion to accept the sealed bid, and only bid received, opened on May 11th at 5 pm in the City of Monessen at City Hall, submitted by Westcom Two Way Radio Sales and Services of Lower Burrell, Pennsylvania in response to a Bid Offering for the City of Monessen for Fire Station Portable Radios for Monessen Volunteer Firefighters required under funding guidelines of the Community Development Block Grant Program in the amount of \$49,996.35. The Bid Proposal Specifics are attached to this Agenda as "Exhibit 1".
- d. Motion to approve a Resolution of Council of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania declaring its intent to follow the schedules and procedures for retention and disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008, as amended July 23, 2019. Attached as Exhibit "2" to this Agenda.

e. Motion to accept the details of a pilot project in the City of Monessen offered by Patch Management, Inc. The Motion will be to accept the quotation, #29746 of Patch Management, Inc. in the amount of \$6,000.00 to apply 6 tons of their road patch material beginning at the bottom of Nash Street and continuing up the hill on Nash Street until the material is fully expended. If after 3 hours of pothole filling occurs, and the City of Monessen is not fully satisfied with the product, operations will be halted and there will be no charge for the repairs made. Attached as Exhibit "3".

f. Discussion and potential Motion to authorize the submission and advertising of the Bid Requests and related information for consideration by potential buyers for the purchase of the Annex Building of the City of Monessen located at 557 Donner Avenue in the City of Monessen.

g. Motion to award the contract for Sewage Project Phase 3A, (MON-2022-03) to Insight Piping Contracting, LLC. as the apparent low bidder for Phase 3A in the amount of \$1,693,493.75 based upon the following:

- * Based upon the analysis of WEC Engineers, there appears to be sufficient funds to complete all project costs;
- * WEC Engineers believes that based upon an analysis of the general qualifications and experience record that the lowest bidder has the ability to successfully perform under the terms and conditions of the proposed contract;

- * The low bidder provided verification that they have not been suspended or disbarred to receive the contract;
- * The low bidder's bid package contains evidence of the Bidder's authority and qualifications to do business.
- * Pending concurrence with USDA review processes.

h. Motion to adopt a resolution of the City of Monessen, County of Westmoreland, Commonwealth of Pennsylvania, approving of and authorizing the first amendment to the Equalization Tank Project Intergovernmental Cooperation Agreement by and between the Mon Valley Sewage Authority and the City of Monessen. Attached as Exhibit "4".

i. Motion to approve the following property sales from the county repository to the county land bank for purposes of demolishing the structures on the following properties:

20-02-07-0-163 457 Clarendon Ave.

20-02-06-0-571 646 Locust Street

20-02-06-0-346 623 Marguerite St.

20-02-06-0-392 914 Marguerite St.

20-02-06-0-391 916 Marguerite St.

20-02-07-0-116 411 Motheral Ave.

20-02-07-0-117 413 Motheral Ave.

j. Discussion on the dispatch of Monessen Police officers to aid the Monessen School district for the remainder of the school year due to a shortage of school officers. The school district will cover the payment for this service.

k. Motion to satisfy certain liens established by the City of Monessen before the year 2003 that are based upon CDBG funds that had a 5 year term that has since expired.

l. Motion to award the contract for Sewage Project Phase 3B, (MON-2022-04) to Municipal and Contractors Sealing products, Inc as the apparent low bidder for Phase 3B in the amount of \$3,688,889.00 based upon the following:

- * Based upon the analysis of WEC Engineers, there appears to be sufficient funds to complete all project costs;
- * WEC Engineers believes that based upon an analysis of the general qualifications and experience record that the lowest bidder has the ability to successfully perform under the terms and conditions of the proposed contract;
- * The low bidder provided verification that they have not been suspended or disbarred to receive the contract;
- * The low bidder's bid package contains evidence of the Bidder's authority and qualifications to do business.
- * Pending concurrence with USDA review processes.

Councilman Anthony Orzechowski, Director of Accounts and Finance

a. Motion to pay the following invoices from the General Fund in the amount of \$34,403.02. All invoices are attached to this Agenda as Attachment "A".

- b. Motion to pay the following invoices from the Parks Fund in the amount of \$2,982.27. All invoices are attached to this Agenda as "Attachment "B".
- c. Motion to pay the following invoices from the Liquid Fuels account in the amount of \$12,212.04. All invoices are attached to this agenda as Attachment "C".
- d. Motion to pay the following invoices from the Line Usage Fund in the amount of \$17,667.40. All invoices are attached to this agenda as Attachment "D".
- e. Motion to pay the following invoices from the Recreation Board Fund in the amount of \$593.02. All invoices are attached to this agenda as Attachment "E".
- f. Motion to pay the following invoices from the Grant Fund in the amount of \$8,272.00. All invoices are attached to this agenda as Attachment "F".
- g. Motion to pay the following invoices from the Refuse Account in the amount of \$97,034.48. All invoices are attached to this agenda as Attachment "G".
- h. Motion to approve the transfer of \$69, 448.41 from the General Fund to the Payroll Account to cover the payroll expenses.
- i. Motion to approve a transfer from the General Account to the Healthcare account in the amount of \$3,500.00.
- j. Motion to transfer \$8,475.62 from the General Fund to pay the City of Monessen Retired Employee Health care benefits for the month of April 2023.

Councilman Lois Thomas Director of Streets and Public Improvements

Streets and Public Improvement Report for month ending April 30, 2023.

Councilman John Nestor, Director of Public Safety

Police and Public Safety Report for month ending April 30, 2023.

Councilman Donald S. Gregor, Director of Parks, and Public Property

Parks and Public Property Report for the month ending April 30, 2023.

Motion to approve the Monessen Park Restoration Group request to permit maintenance in the Monessen City Park to repair stone walls, power sawing tree trunks to ground level and dead tree removal. All materials relative to this Motion are attached to this Agenda as Exhibit "5".

11. OPEN FLOOR FOR PUBLIC COMMENT ON ANY ITEM.

12. ADJOURNMENT