

# COUNCIL MEETING MINUTES

**AUGUST 10, 2021**

**7:00 PM**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes from the July 8, 2021, meeting 5 - 0
5. Open floor for comments on agenda items only (3 minutes)
6. Correspondence:
  - A. The First Public Hearing for preparation of the FY 2021 CDBG Application was held on Wednesday, August 4, 2021, at 4:00pm. at City Hall.
  - B. The "River Launch Playground" was installed on Saturday, August 7, 2021, the mulching of the playground area will be completed sometime this week. Thank you, to all the volunteers who made it happen.
  - C. Monessen Recreation Board's June 28, 2021, meeting minutes were submitted to council.
  - D. 2019 Audit is finally complete. McClure & Wolf will present the audit to the public at the September 14, 2021, council meeting.
7. Old Business: n/a
8. City Treasurer: Gerald Saksun
  - A. Treasurer's Report for the month ending July 2021 motion by Mayor Shorraw seconded by Councilman Gregor 5 - 0
9. City Controller: Rosalie Nicksich
  - A. Controller's Report for the month ending July 2021
10. New Business:

**Mayor Matthew Shorraw: Public Affairs**

- A. Motion to appoint one of the following two applicants to the vacant seat on the Library Board. (1) Mark Galper or (2) Linzi Troilo ..Mark Galper withdrew..Seconded by Councilman Gregor 5 - 0
- B. Motion to appoint David Noel to the Youth and Young Citizens Board. Council women Thomas 5 - 0
- C. Motion to appoint Zalendria Hardison to the Youth and Young Citizens Board. Seconded Councilman Gregor 5 - 0
- D. Motion to accept the resignation of Marsha Adams, from the shade Tree Commission, due to a conflict in schedule. Seconded Councilman Coles 5 - 0
- E. Motion to approve Gordon Marshall for the vacant position on the Shade Tree Commission. Seconded Councilman Gregor 5 - 0
- F. Motion to give the honorary status of Emeritus Library Board Member to Kathleen Mappas for her decades of dedication to the Monessen Public Library. Seconded Councilman Orzechowski 5 - 0
- G. Motion to approve a request from Kareem Straughn to purchase two properties from the city. Tabled
 

20-02-06-0-306	930 McMahan Avenue	City of Monessen
20-02-15-0-192	Parente Blvd. (hill property)	City of Monessen
- H. Motion to forgive city property taxes for \$3,382.06 for 428 McKee Avenue. Tax Map No. 20-02-03-0-367. Copy of the deed and the Development Agreement has been signed. (Devyn McCall) Seconded Councilman Gregor 5 - 0
- I. Motion to approve Quitclaim Deed by and between the City of Monessen and the Redevelopment Authority of the City of Monessen for Parcel Id. Nos. 20-02-08-0-382 and 20-02-08-0-384 (lots of Moffat Street & Elizabeth Avenue.) Seconded Councilman Gregor 5 - 0
- J. Motion to approve Monessen Fire Department No.2 request to have a vendor, crafts, and food truck festival at the “boat launch” on Tuesday, August 10, 2021, from 4:00 to 8:00 pm. Request for the fee to be waived. This is a Fire Department fund raiser. Seconded Councilman Coles.

- K. Motion to approve Officer Brittan Laird from part time to full time status. One officer is off for an extended period and vacations have reduced the availability of officers.  
Full time officer \$28.87 plus benefits \$14.44 = \$43.31  
Overtime \$43.31 plus benefits \$14.44 = \$57.75  
The real question, will the part time officer be available when called?  
Seconded Councilman Gregor 5 - 0
- L. Motion to approve Westmoreland County Assessment's change form dated 07/16/2021 to reduce the discount amount to \$499.37 on Tax Map No. 20-02-15-0-120. Refund of \$587.24 required. Seconded Councilwoman Thomas 5 - 0
- M. Motion to approve Resolution 22 of 2021 a resolution of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, authorizing a grant application to be submitted to the Pennsylvania Department of Community and Economic Development for the Multimodal transportation Fund Program, for the rehabilitation of the downtown Monessen Public Parking Garage. Seconded Councilman 5 - 0
- N. Motion to approve Ordinance 1239 (final reading) an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, establishing certain rules and regulations regarding dogs, cats, and other domestic and non-domestic animals in the City of Monessen; rules and regulations regarding the keeping of dogs and cats in the city; rules and regulations of certain exotic animals; establishing penalties and enforcement regulations; and providing for an effective date. Seconded Councilman Gregor 4 – 1 no Councilman Orzechowski
- O. Motion to approve Ordinance 1240 (final reading) an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, dissolving the Master Plan Conference; repealing ordinance 654 (ordinance 11 of 1967); providing for an effective date. Seconded Councilman Coles 5 - 0
- P. Motion to approve Ordinance 1242 (final reading) an ordinance of the City of Monessen, Westmoreland County, Commonwealth of

Pennsylvania, amending Chapter 285 in the codified ordinances of the City of Monessen, regarding plumbing, providing for an effective date. Seconded Council Gregor 5 - 0

- Q. Motion to approve Ordinance 1243 (final reading) an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, establishing certain rules and procedures for potential new hires; establishing certain rules and procedures for potential appointees to all city boards, authorities, and commissions; and providing for an effective date. Seconded Councilman Coles 5 - 0
- R. Motion to approve Ordinance 1244 (final reading) an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, establishing rules and regulations for the purchase of supplies, parts, equipment maintenance, vehicle maintenance and day-to-day operations and necessities; and providing for an effective date. Seconded Councilman Gregor 3 – 2 no Thomas and Orzechowski
- S. Motion to approve Ordinance 1245 (first reading) an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, amending Chapter 175 of the codified ordinances of the City of Monessen, as related to curfew; and providing for an effective date. Seconded Councilwoman Thomas 5 - 0
- T. Motion to approve Ordinance 1246 (first reading) an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, ratifying the establishment of a Police Accountability and Internal Affairs Board by and for the City of Monessen; ratifying the appointment of its members; establishing a Police Accountability and Internal Affairs policy; establishing a process for internal affairs investigations; establishing an accountability review process; establishing a formal complaint procedures: establishing an investigation procedure; and providing for an effective date. Seconded Councilman Coles 5 - 0
- U. Ordinance 1247 (first reading) an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, to adopt a

Municipal Stormwater management Plan by and for the City of Monessen. Seconded Councilman Gregor 5 - 0

V. Police Report for the months ending June and July 2021.

**Councilwoman Lois Thomas: Department of Streets**

- A. Streets Report for the month ending July 2021
- B. Euclid Drive Paving Project has been completed. (20 mph) signs will be installed. Pedestrian cross walk will be painted from parking lot to track.
- C. Library Board Report (liaison)
- D. Redevelopment Authority Report (liaison)

**Councilman Anthony Orzechowski: Department of Parks & Public Property**

- A. Parks Report for the month ending July 2021

**Councilman Don Gregor: Department of Public Safety**

- A. Code Enforcement Office Financial Report ending July 2021
- B. Code Enforcement Activity Report ending July 2021
- C. K2 Engineering (third party) will handle code activity going forward.
- D. Mon Valley Emergency Medical Services (EMS) Report ending July 2021
- E. Fire department Report ending July 2021

**Councilman Gilbert Coles: Department of Accounts & Finance**

- A. Ordinance 1241 (final reading) an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, promoting equity, diversity, and inclusivity in the City of Monessen, and establishing equitable contracting procedures for minority and women-owned business enterprises; establishing an effective date. Seconded Councilman Gregor 5 – 0
- B. Motion to approve payment of invoices – General Fund \$272,539.5  
Seconded Mayor Shorraw 5 - 0
- C. Motion to approve payment of invoices – Line Usage \$ 56,340.64  
Seconded Mayor Shorraw 5 - 0

- D. Motion to approve payment of invoices – Park Fund     \$ 15,764.96  
    Seconded Mayor Shorraw 5 – 0
- E. Motion to approve payment of invoices – Liquid Fuels     \$ 15,459.08  
    Seconded Mayor Shorraw 5 - 0
- F. Motion to approve payment of invoices – Recreation     \$     500.02  
    Seconded Mayor Shorraw 5 - 0
- G. Large Dollar Account balances, for the month ending July
  - 1. Debt Service                     \$476,994.93
  - 2. American Rescue                 \$378,745.54
  - 3. General Fund                    \$296,738.91
  - 4. Line Usage                      \$127,448.10
  - 5. Parks & Recreation             \$108,198.91

11. Open the floor for public comment on any item (3 minutes)

12. Adjournment: \_\_\_\_\_