

COUNCIL MEETING MINUTES

MAY 11, 2021

7:00 PM

1. Call to Order
2. Roll Call All present in person
3. Pledge of Allegiance
4. Approval of Minutes from the April 13, 2021 meeting Motion by Councilman Coles seconded Mayor Matt Shorraw 5-0
5. Open the floor for public comments on agenda items only (3 minutes)
6. Correspondence:
 - A. A Proclamation Commemorating the 100th Anniversary of Mt. Calvary Baptist Church, May 15, 2021
 - B. A Proclamation Commemorating the 85th Anniversary of the Monessen Public Library, May 1, 2021
 - C. A Proclamation Bells Across Pennsylvania Day, May 2, 2021
7. Old Business: N/A Councilman Gregor talked about Email Accounts.
8. City Treasurer: Gerald Saksun (Absent) Red by Controller Rosalie Nicksich
 - A. Treasurer's Report for the month ending April 2021 Motion by Mayor Shorraw seconded by Councilman Gregor 5-0
9. City Controller: Rosalie Nicksich
 - A. Controller's Report for the month ending April 2021
10. New Business:

Mayor Shorraw: Public Affairs

- A. Motion to approve a request from Mon Valley Paws to reserve the Walking Track Area for their annual event on Saturday, September 11, 2021. Motion by Mayor Shorraw seconded by Councilman Coles 5-0

- B. Motion to approve Monessen Communities That Care's request for usage of Monessen City Park on July 24, 2021 for their combined 20th Anniversary Celebration and 8th Annual Raise Your Voice Festival event. Motion by Mayor Shorraw seconded by Councilman Coles 5-0
- C. Motion to approve maintaining a handicap parking spot at 316 6th Street for Mary Garner who has obtained a handicap plaque. Motion by Mayor Shorraw seconded by Councilman Gregor 5-0
- D. Motion to ratify the placement of advertisement of public notice, for request for proposals from Planning Consultants and Consulting Firms to provide technical assistance in connection with the preparation of its CDBG Program for FY2020, FY 2021, and FY2022. (RFP #2021-1) Motion by Mayor Shorraw seconded by Councilman Coles 5-0
- E. Motion to ratify the placement of advertisement of public notice, for request for proposals for professional services for engineering design and inspection services in connection with the City's CDBG Program for FY 2020, FY 2021, and FY 2022. (RFP #2021-2) Motion by Mayor Shorraw seconded by Councilman Coles 5-0
- F. Motion to give WEC, Inc. permission to advertise the paving project for Euclid Drive. Motion by Mayor Shorraw seconded by Councilman Coles 5-0
- G. Motion to adopt Resolution 10 Of 2021 a Resolution of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania an amendment to the Official Sewage Facilities Plan. Motion by Mayor Shorraw seconded by Councilman Gregor 5-0
- H. Motion to adopt Resolution 14 of 2021 a Resolution of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, approving the transfer of Restaurant Liquor License No. R13334 into the City of Monessen. Motion by Mayor Shorraw seconded by Councilman Coles 5-0
- I. Motion to adopt Resolution 15 of 2021 a Resolution "Addendum B" a contract for Professional Services by and between the City of Monessen and Urban Design Ventures, LLC. The City of Monessen has determined that it needs to extend the agreement for an additional six (6) month

period to June 30, 2021. Motion by Mayor Shorraw seconded by Councilman Gregor 5-0

- J. Motion to adopt Ordinance 1234 (final reading) an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, permitting the operation of mobile food vehicles in certain locations within the City of Monessen; establishing rules, regulations, and operating procedures for mobile food vehicles; establishing permitting, enforcement, and inspection procedures, fees, violations, and penalties for mobile food vehicles; and providing for an effective date. Motion by Mayor Shorraw seconded by Councilman Coles 5-0
- K. Motion to adopt Ordinance 1235 (final reading) an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, establishing regulations for the installation and maintenance of fire alarms and other certain alarm systems; establishing penalties for false alarms; and providing for an effective date. Motion by Mayor Shorraw seconded by Councilman Gregor 5-0
- L. Motion to adopt Ordinance 1236 (final reading) an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, requesting the identification of and registration of the owners, landlords, individual sellers of real property, optionors, lessors, agents and tenants of any unit or property occupied by anyone other than the property owner in the city; providing for definitions; re-establishing a fee and requisite information and providing for a penalty for the violation thereof; requiring the obtaining of a license for all rental units in the city; providing for the suspension and revocation of licenses; requiring the payment of licensing fees, imposing liability and providing penalties for violations thereof; governing the occupancy of real property or separately secured portions thereto within the City of Monessen; providing penalties for the violation thereof; and repealing ordinance 6 of 2001 (ordinance 1045), ordinance 1 of 2003 (ordinance 1059), ordinance 6 of 2012 (ordinance 1172), ordinance 3 of 2014 (ordinance 1158), ordinance 7 of 2016 (ordinance 1202), and all provisions of existing ordinances and amendments in conflict therewith; and providing

for an effective date. Motion by Mayor Shorraw seconded by Councilman Coles 5-0

- M. Motion to adopt Ordinance 1237 (final reading) an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, amending ordinance 11 of 2020 (ordinance 1222), regarding requirements for the registration of vacant, abandoned, and foreclosed real property within the City of Monessen, providing for an effective date. Motion by Mayor Shorraw seconded by Councilman Gregors 5-0
- N. Ordinance 1238 (first reading) an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, amending ordinance 5 of 2004 (ordinance 1073) and any subsequent amendments pertaining to the Uniform Construction Code of the City of Monessen; and providing for an effective date. Motion by Mayor Shorraw seconded by Councilman Coles 5-0
- O. Motion to approve Michael Borinsky's request to purchase (5) properties through the Redevelopment Authority. (\$500.00 ea.)
- | | | |
|----------------|------------------------|---------------------|
| 20-02-07-0-172 | 417 Clarendon Avenue | City of Monessen |
| 20-02-07-0-171 | 423-425 Clarendon Ave. | City of Monessen |
| 20-02-07-0-174 | 413 Chestnut Avenue | Redevelopment Auth. |
| 20-02-07-0-175 | 409 Chestnut Avenue | Redevelopment Auth. |
| 20-02-07-0-176 | 403 Chestnut Avenue | Redevelopment Auth. |
- Motion by Mayor Shorraw seconded by Councilman Gregor 5-0
- P. Motion to approve Quitclaim Deed by and between the City of Monessen and the Redevelopment Authority of the City of Monessen for Parcel Id. No. 20-02-07-0-172 known as 417 Clarendon Avenue and Parcel Id. No. 20-02-07-0-171 known as 423-425 Clarendon Avenue. Motion by Mayor Shorraw seconded by Councilman Coles 5-0
- Q. Motion to appoint Millicent Barber as an at-large community member to the Monessen Youth and Young Citizen's Board. Motion by Mayor Shorraw seconded by Councilman Gregor 5-0
- R. Police Report for the month ending April.

Councilwoman Lois Thomas: Department of Streets

- A. Street Report for the month ending April
- B. Library Board report (liaison)
- C. Redevelopment Authority Report (liaison)

Councilman Anthony Orzechowski: Department of Parks & Public property

- A. Parks Report for the month ending April
- B. Discussion on proceeding with the exploration of the creation of a “Dog Park” at Monessen City Park. Many residents have expressed interest in seeing a “Dog Park” and have also expressed interest in raising money and helping to establish one.

Councilman Don Gregor: Department of Public Safety

- A. Code Enforcement Office Financial Report
- B. Code Enforcement Activity Report ,
- C. Mon Valley Emergency Medical Services (EMS) Report
- D. Fire Department Report
- E. Recreation Board Minutes from the April 21, 2021 Meeting
- F. Recreation Board (liaison) Motion to approve working with the Mon Valley Careerlink in Donora to find a qualified person thru an on-the-job training program. The benefit is it will not cost the Recreation Board or the City of Monessen any monies. Motion by Councilman Gregor second by Mayor Shorraw
- G. Motion to appoint Latitia Williams to the Recreation Board. Term duration to be determined by drawing a number at random. Motion by Councilman Gregor second by Mayor Shorraw
- H. Motion to appoint William Sanders to the Recreation Board. Term duration to be determined by drawing a number at random. Motion by Councilman Gregor second by Mayor Shorraw

- I. Motion to appoint Jack Sacco as a student member to the Monessen Recreation Board. Motion by Councilman Gregor second by Mayor Shorraw

Councilman Gilbert Coles: Department of Accounts & Finance

- A. Motion to approve payment of invoices – General Fund \$207,384.51
Motion by Councilman Coles second Mayor Shorraw
- B. Motion to approve payment of invoices - Line Usage \$130,813.41
Motion by Councilman Coles second Mayor Shorraw
- C. Motion to approve payment of invoices - Parks \$ 12,811.07
Motion by Councilman Coles second Mayor Shorraw
- D. Motion to approve payment of invoices - Liquid Fuels \$ 11,402.10
Motion by Councilman Coles second Mayor Shorraw
- E. Motion to approve payment of invoices - Recreation \$ 456.63
Motion by Councilman Coles second Mayor Shorraw
- F. Large Dollar Account balances, for the month ending April
 - 1. General Fund \$900,853.27
 - 2. Debt Services \$210,041.64
 - 3. Line Usage \$117,820.84
 - 4. Liquid Fuels \$102,110.53

11. Open floor for public comment on any item (3 minutes)

12. Adjournment: 7:40 PM