

# COUNCIL MEETING AGENDA

**JULY 13, 2021**

**7:00 PM**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes from the June 8, 2021, meeting
5. Open floor for public comments on agenda items only (3 minutes)
6. Correspondence:
  - A. Special thank you to the firefighters who fought the blaze on Parkway Avenue recently – especially to Charleroi Firefighter Matthew Prentice who was injured during the blaze. Monessen is grateful for your service, and we pray for your speedy recovery.
  - B. (Act 65) an addition the Sunshine Act. Posting and Availability of Meeting Agendas (start date September)
  - C. Monessen Shade Commission submitted May 2021 Report
  - D. The Monessen Greek Festival, “Savor the Flavors of Greece” will be held this Friday, July 16 from 11:00 am to 9:00 pm at the Hellenic Center.
  - E. Monessen Communities that Care will celebrate its 20<sup>th</sup> Anniversary and will also hold the 8<sup>th</sup> Annual Raise Your Voice Festival on Saturday, July 24 from Noon to 5 pm. Following the festival, at City Park Ball Field, there will be Community Kickball Tournament, open to anyone who is interested in playing or watching.
  - F. The Epiphany Church Festival will be held on July 31 from 5 to 10 pm and August 1 from 12 to 8 pm at the Church grounds.
  - G. Thursday, July 22 at 10:00 am., a ceremony will be held on Donner Avenue between 1<sup>st</sup> Street and 2<sup>nd</sup> Street, near the Railroad Tunnel, to Commemorate Hall of Fame Player Josh Gibson, and Monessen’s Page Park.

Major League Baseball (MLB) has donated a plaque to be unveiled during the ceremony. The Pittsburgh Pirates Organization will be in attendance and will be filming the event. (Refreshment will be served, hot dogs, chips, and more.) **Take me out to the ball game!!!**

7. Old Business: n/a
8. City Treasurer: Gerald Saksun
  - A. Treasurer's Report for the month ending June 2021
9. City Controller: Rosalie Nicksich
  - A. Controller's Report for the month ending June 2021
- 10: New Business

**Mayor Matthew Shorraw: Public Affairs**

- A. Motion to approve a salary increase for the City Clerk. She has performed her duties with excellent results over the previous year.
- B. Motion to approve a request from "Baes Beauty Bar" and "Nefertitis Place" to hold a vendor show on Saturday, August 28 and Sunday, August 29 at 9th Street Park. Many vendors will showcase their goods during the event. Food trucks will be present. Request to wave any charges. Park must be cleaned up following the event.
- C. Motion to give the Monessen City Garage the honorary name "Thomas P. McLaughlin Memorial Maintenance Garage", and to authorize the installation of a commemorative plaque once donations have been secured.
- D. Motion to approve a portion of Oneida Street, from Donner Avenue to its Northern Terminus, the honorary name, "Angelo Giannini Way" and to purchase a sign stating such.
- E. Motion to approve a portion of Parente Boulevard, from Donner Avenue to its Northern Terminus, the honorary name, "Frank Manderino Way" and to purchase a sign stating such.
- F. Motion to appoint Councilman Don Gregor liaison to the Mon Valley Sewage Authority.
- G. Motion to appoint Aaliyah Rice to the Recreation Board. (Youth)

- H. Motion to appoint James Quattro Jr. to the Police Civil Service Board.
- I. Motion to appoint Teresa Seh to the vacant position on the Youth and Young Citizens Board.
- J. Motion to accept a letter of resignation from Todd Carter as the Building Code Officer/Code Enforcement Officer for the City of Monessen. His last day of employment with Monessen is today, Tuesday, July 13, 2021. He will begin employment with Green Tree Borough starting Wednesday, July 14, 2021.
- K. Motion to approve advertising for the open position of Code Enforcement Officer. (Full or part time?) (Salary or hourly?)
- L. Motion to approve entering into a professional agreement with a third-party company to handle all items that are not handled by a (BCO) Basic Code Officer.
- M. Motion to approve the letter of engagement for Gaitens, Tucceri, and Nicholas P.C. for a litigation matter.
- N. Motion to ratify the Commercial Insurance Coverage, July 1, 2021, to July 1, 2022. The Annual Premium is \$73,710.00. This is a \$5,000.00 increase over last year. Selective Insurance has done an excellent job for Monessen.
- O. Motion to approve financing from 911 Leasing.com for 4 years at a rate of 4.27%. The annual payment will be \$10,196.13. The city will hold the title.
- P. Motion to approve the purchase of a 2021 Ford Explorer Interceptor vehicle at \$37,449.55. (Co-Star pricing from C. Harper). This vehicle is the replacement of a totaled vehicle. Restitution claim has been filed with Westmoreland County Office of the District Attorney.
- Q. Motion to approve Quitclaim Deed by and between the City of Monessen and the Redevelopment Authority of the City of Monessen for Parcel Id. No. 20-02-06-0-800 known as 672 Braddock Avenue.
- R. Motion to forgive city property taxes for 220 Donner Avenue, Tax Map No. 20-02-03-0-129. Development Agreement has been signed and a copy of the deed has been submitted.
- S. The Motion to adopt Resolution 20 of 2021 a resolution of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania,

authorizing the city to enter into a license agreement for the property located at 326 Donner Avenue, Monessen, Pennsylvania, with the library board of the Monessen Public Library for a fifteen-year term; providing for an effective date.

- T. Motion to adopt Resolution 21 of 2021 a resolution to addendum Resolution 12 of 2021 for the purpose to add travel reimbursement to the current contract between the Housing Alliance of Pennsylvania (“Consultant”) and the City of Monessen (“Client”). This addendum does not supersede or negate the existing contract with the City of Monessen.
- U. Ordinance 1239 (first reading) an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, establishing certain rules and regulations regarding dogs, cats, and other domestic and non-domestic animals in the City of Monessen; rules and regulations regarding the keeping of dogs and cats in the city; rules and regulations of certain exotic animals; establishing penalties and enforcement regulations; and providing for an effective date.
- V. Ordinance 1242 (first reading) an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, amending chapter 285 in the codified ordinances of the City of Monessen, regarding plumbing; providing for an effective date.
- W. Ordinance 1243 (first reading) an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, establishing certain rules and procedures for potential new hires; establishing certain rules and procedures for potential appointees to all city boards, authorities, and commissions; and providing for an effective date.
- X. Ordinance 1244 (first reading) an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, establishing rules and regulations for the purchase of supplies, parts, equipment maintenance, vehicle maintenance and day-to-day operations and necessities; and providing for an effective date.
- Y. Police Report for the month ending June 2021.

**Councilwoman Lois Thomas: Department of Streets**

- A. Streets Report for the month ending June 2021
- B. Euclid Drive Paving Project will begin this week.
- C. Library Board Report (liaison)
- D. Redevelopment Authority Report (liaison)

**Councilman Anthony Orzechowski: Department of Parks & Public Property**

- A. Parks report for the month ending June 2021

**Councilman Don Gregor: Department of Public Safety**

- A. Code Enforcement Office Financial Report ending June 2021
- B. Code Enforcement Activity report ending June 2021
- C. Mon Valley Emergency Medical Services (EMS) Report ending June 2021
- D. Fire Department Report ending June 2021
- E. Motion to appoint Julian Naphier to Director of Recreation. This is a part time position. The Recreation Board and the City will split the \$10.00 pay rate.

**Councilman Gilbert Coles: Department of Accounts & Finance**

- A. Ordinance 1241 (first reading) an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, promoting equity, diversity, and inclusivity in the City of Monessen, and establishing equitable contracting procedures for minority and women-owned business enterprises; establishing an effective date.
- B. Motion to approve payment of invoices – General Fund \$206,094.19
- C. Motion to approve payment of invoices - Line Usage \$ 57,213.30
- D. Motion to approve payment of invoices - Liquid Fuels \$ 12,967.82
- E. Motion to approve payment of invoices - Park Fund \$ 2,597.03
- F. Motion to approve payment of invoices - Recreation \$ 219.87
- G. Large Dollar Account balances, for the month ending June
  - 1. General Fund \$489,123.57
  - 2. Debt Service \$434,924.39

3. Parks & Recreation	\$131,383.87
4. Line Usage	\$ 95,213.86
5. Liquid Fuels	\$ 54,496.39

11. Open the floor for public comment on any item (3 minutes)

12. Adjournment: \_\_\_\_\_