COUNCIL MEETING AGENDA

SEPTEMBER 15, 2020

7:00PM

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Approval of minutes from the August 11, 2020 meeting
5. Mr. Thomas Marinkovich has been granted time to comment on election tampering and council cooperation
6. Mr. Brian Bercik has been granted time to request permission to present a boxing event in November, at 9th Street Park. "Cave Boxing Club" of Charleroi along with Underground Fight League (UFL) promote "Drugs up Guns down". Outdoor Boxing (sparing matches) everyone is a winner.
7. Open the floor for public comment on agenda items only
8. Correspondence:

   Monessen will hold "Recycling Drop-Off Event, City-Wide Clean Up Day" on Saturday, September 19, 2020 between the hours of 8:00 to 12:00 noon. All items are to be dropped off at the "City Garage" on Parente Blvd.

   A proclamation, on the occasion, of the 100th Anniversary of the Passage of the 19th Amendment.

   A proclamation, on the occasion, of the 122nd Anniversary of the Founding of the City of Monessen.

   A statement of goals in compliance with the National Program for Minority and Women Business Enterprises, Executive Order 11625, City of Monessen,PA

City of Monessen Employees: In order for the City to fully comply with the Pennsylvania Department of Health orders and Centers for Disease Control guidance, the City implements this protocol. For purposes of this protocol, "probable" is defined as being symptomatic for COVID-19; "confirmed" is defined as a positive test result for COVID-19: and "close contact" is defined as being within 6 feet of a probable or confirmed case of COVID-19 for about 10 minutes.

Mid-Year State of the City of Monessen Address

9. Old Business:
   Not Applicable

10. City treasurer: Gerald Saksun
    Treasurer's report for the month ending August 2020

11. City Controller: Rosalie Nicksich
    Controller's report for the month ending August 2020

12. New Business:

Mayor Matt Shorraw: Public Affairs

A. "Motion to accept the award letter from the United States Department of Agriculture (USDA), September 4, 2020., and to authorize and direct City officials and employees to take such steps as may be necessary to work with (USDA) in developing necessary documents for further approval by (USDA) and City Council." "To approve the Engineering Professional Services Agreement, Agency Concurrences Approval, and Certificate for engineering services, subject to review, approval, and finalization by the City Solicitor and USDA/RUS; and to authorize and direct the Mayor and

City Administrator to execute such documents on behalf of the City conditioned upon such review, approval, and finalization."

B. Motion to approve a "Writ of execution" by Portnoff Law Associates. Portnoff is asking whether Council would want the City to be able to pursue legal proceedings to force the sale of someone's property who has a substantial unpaid balance of $585.00 or more and hasn't made payment arrangements. This may incentivize some residents to pay their garbage bills.
C. Motion to approve the Mailings of the Mid-Year of the City of Monessen Address and the City quarterly newsletter. (approx. mailing cost $1,800.)
D. Motion to approve Resolution No. 11-2020 City of Monessen Hiring and Appointment Procedures.
E. Motion to approve Resolution No. 12-2020 A Fair Housing Resolution Let it be known to all persons of the City of Monessen that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, sex, national origin, religion, familial status (families with children), or handicap (disability) is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Act) and the Pennsylvania Human Rights Act.
F. Motion to approve Resolution No.13-2020 A Resolution of the City of Monessen, to accept and authorize the implementation of the 2021 Minimum Municipal Obligation (MMO) for City pension plans.
G. Motion to approve Resolution No. 14-2020 A Resolution of the City of Monessen approving and authorizing the submission of a budget revision to the FY 2018 Community Development Block Grant (CDBG) program year.
H. Motion to approve Ordinance No. 8-2020 an ordinance of the City of Monessen to include boring or disturbance beneath any street or public alleyway; repealing inconsistent ordinances; and providing for an effective date.
I. First reading of Ordinance No. 9-2020 an ordinance of the Council for the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, establishing Compensation on a per-meeting basis: repealing Ordinance No. 1-2019 of the City of Monessen

J. Motion to approve Ordinance No. 10-2020 an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, amending certain sections of the City Code by requiring all purchases of any building, property or structure within the City of Monessen known to have one or more City Code violation(s) to bring that building, property, structure, or code into compliance with the City Code within 12 months of the date of purchase in accordance with PA ACT No.2016-133; requiring the purchaser of real property to make reasonable attempt to abate nuisance ordinance violations relating to maintenance, health, quality of life, or safety within twelve (12) months of the date of purchase; authorizing the issuance of temporary access certificates, temporary use and occupancy certificates in accordance with PA ACT No. 2016-133; authorizing the imposition of penalties for failure to do so, while preserving all remedies to the recovery, prevention, abatement or restraint of code violations under other statues and ordinances, and providing for an effective date.

K. First reading of Ordinance No. 11-2020 an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, establishing requirements for the registration of vacant, abandoned, and foreclosed real property within the City of Monessen; providing for regulations and enforcement; assessing fees, violations, and penalties; and establishing a blight fund.

L. First reading of Ordinance No. 12-2020 an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, providing for the creation of an Environmental Advisory Board in and for the City of Monessen; establishing an authority and purpose; repealing inconsistent ordinances; and providing for an effective date.

M. Motion to approve (2) handicap parking spaces at 1012 Leeds Avenue. However, the ordinance states a parking space. Chief Smith has approved a parking space. (2) placards submitted

N. Police report for the month ending August 2020

Councilwomen Lois Thomas: Department of Streets

A. Street report for the month of August
B. Redevelopment Authority report (liaison)
C. Library Board (liaison)

Councilman Anthony Orzechowski: Department of Parks & Public Properties

A. Parks and Recreation report for the month of August
B. Work is in progress, to replace the existing lighting with new energy saving LED lighting, for the library parking lot. Completion in three weeks
C. Work will begin shortly to have the Library building panels repointed. This has become an emergency since a few panels are failing.
D. Monessen Community Development Corporation (MCDC) is requesting approval the use of Monessen City Park for a drive "Trunk or Treat" on Saturday, October 31, 2020 from 2:00 to 4:00pm. Due to the COVID-19 pandemic and the resulting guidelines that have been put in place by the PA Dept. of Health, we feel this is the best way to still hold this event, so as not to disappoint all the trick or treaters.
E. Monessen/Rostraver Rotary organization is requesting permission to use the Herman Mihalik River Launch for a Food Truck Festival. The date is to be on Sunday in Mid-October. A firm date will be forth coming, based upon council's approval. The organization will control the entrance and exit locations. Signs will be visible for people to wear their masks and abide to social distancing. All food is made to-go.
F. Motion to approve the placement of two orders: PO's 584 & 589
   Gangway new replacement is $6,499 plus hardware, total $8,445.00
   Fishing dock new replacement for $8,884.95
   The repair quote for the existing gangway was $6,500. (Rick's)
   The fishing dock drifted down the river a few years ago.

Councilman Don Gregor: Department of Public Safety

A. Code Enforcement Office Financial report
B. Code Enforcement Activity report
C. Fire Department report
D. Motion to approve the replacement of damaged equipment sustained because the Hilltop Station (81-2) roof was neglected, in the past 5-6 years. Total charges not to exceed $18,500.00. Insurance company refused claim.
E. Motion to approve the elevation of Todd Carter to a full-time Code Enforcement Officer.
   The salary range is $40,000. to $45,000 and benefits. He has 22 years of code experience and the certifications to warrant the position and salary. We need to be more proactive and aggressive in the code enforcement. Also, it is directly in line with the Comprehensive Plan 2030.

Councilman Gilbert Coles: Department of Accounts & Finance

A. Motion to approve adding MuniciPay for Municipalities to our current vendor MuniLink. This addition will eliminate all credit card fees the City has been absorbing. The year to date fees absorbed by the City is $19,862.69. The City will pay a one-time charge of $185.00 for a card reader. All other credit card fees, as listed, are the responsibility of the credit card holder. (2.50% or $1.50 minimum for credit cards) ($1.50 flat for E-checks)
   MuniciPay will supply the City with a daily report, by customer, of all activities to the City's account. This change will save the City costs, as well as, man hours on the phone, which relates to savings for the City.
B. Motion to approve the replacement of the old xerox model with a new updated xerox model. Xerox cancelled the existing lease with 17 months remaining. Total charge over the new leased agreement is $17,172.60
   Xerox COVID-19 Relief Plan-63 Month Lease
   first 3 months - no charge
   second 3 months - half monthly charge
   total savings = $2,014.50 in addition to a new Xerox printer.
C. Motion to approve payment of invoices from General Fund $224,411.76

D. Motion to approve payment of invoice from Line Usage $26,917.30
E. Motion to approve payment of invoices from Park Fund $14,067.00
F. Motion to approve payment of invoices from Recreation Fund $520.93
G. All 2020 invoices, due for payment, are current
H. Large Dollar Account balances end of August

General Fund	$737,429.27
Debt Service	$409,362.55
Parks & Rec.	$153,504.92
Liquid Fuels	$101,524.49

13. Open floor for public comment on any item you desire.
14. Adjournment: