

# WORK SESSION AGENDA

OCTOBER 5, 2020

7:00 PM

1. Call to Order
2. Roll call
3. Pledge of Allegiance
4. Carissa Barcus to speak on trap, neuter, and release.
5. Open the floor for public comment on agenda items only
6. Old business (advertised)
  - A. Motion to approve a salary increase for the Code Enforcement Officer from \$40,000. to \$57,000. annually. (This increase in salary is to meet the market for Code Officers, with the proper education and certifications.)
  - B. Motion to approve the purchase of Repository property by Kareem G. Straughn & Waquan T. Martin  
Tax Map No: 20-02-06-0-047  
Property Address: 1017 Knox Avenue, Monessen, PA 15062  
Property Owner: Jody Hill  
Amount of Bid: \$838.38
  - C. Motion to approve the purchase of Repository property by Kareem G. Straughn  
Tax Map No: 20-02-06-0-248  
Property Address: 533 6<sup>th</sup> Street, Monessen, PA 15062  
Property Owner: Clifford Martin  
Amount of Bid: \$728.22

- D. Motion to approve the Redevelopment Authority to sell the following property to Kareem G. Straughn
  - Tax Map No: 20-02-06-0-046
  - Property Address: 1021 Knox Avenue (vacant lot)
  - Property owner: City of Monessen
  - Amount of Bid: \$500.00 (quote by Redevelopment Authority)
- E. Motion to approve the Redevelopment Authority to sell the following property to Kareem G. Straughn
  - Tax Map No: 20-02-06-0-249
  - Property Address: 539 6<sup>th</sup> Street (vacant lot)
  - Property owner: City of Monessen
  - Amount of Bid: \$500.00 (quote by Redevelopment Authority)

7. Items for discussion

- A. Many citizens have called the City regarding “Trick or Treat”. The City will hold “Trick or Treat” on Saturday, October 31 from 4:00 to 6:00pm. Participants are asked to follow CDC and PA. Dept. of Health guidelines and remain as safe as possible.
- B. The Mon Valley Opioid Coalition is holding a Narcan Drive-Thru Wednesday, October 14 from 4:00 to 5:30pm in the parking lot at St. Sebastian’s Church in North Belle Vernon.
- C. Red Cross Blood Drive - request to be held at the Civic Center.
- D. The City of Monessen has available for public review the Annual Municipal Separate Storm Sewer System (MS4) status report (June 30, 2019 to June 30, 2020) This report is prepared by W.E.C. Inc. on behalf of the City of Monessen for the Pennsylvania Department of Environmental Protection (DEP)

- E. Zoning Officer: Many, if not all municipalities, have the Code Enforcement Officer as the Zoning Officer for the City.
- F. There is an Internal City Posting Monday, October 5 thru Monday, October 12, for the position of City Clerk. The City Clerk position will have a salary of \$42,000. annually. (salary was previously established at \$42,000. by council)
- G. There are many vacant positions on City boards, authorities, and commissions. To be eligible, applicants must meet the requirements of Resolution 11-2020, outlining rules and procedures for appointing board, authority, and commission members.
- H. Resolution 16-2020 Addendum "A" contract for professional services by and between the City of Monessen and Urban design Ventures, LLC for preparation of a new Zoning Ordinance that is in compliance with the Pennsylvania Municipalities Planning code.
- I. Final reading of Ordinance 9-2020 an ordinance of the Council for the City of Monessen, Westmoreland, Commonwealth of Pennsylvania, establishing Compensation on a per-meeting basis: repealing Ordinance No. 1-2019 of the City of Monessen.
- J. Final reading of Ordinance 11-2020 an ordinance of the City of Monessen, Westmoreland, commonwealth of Pennsylvania, establishing requirements for the registration of vacant, abandon, and foreclosed real property within the City of Monessen; providing for regulations and enforcement; assessing fees, violations, and penalties; and establishing a blight fund.
- K. Final reading of Ordinance 12-2020 an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, providing for the creation of an Environmental

Advisory Board in and for the City of Monessen; establishing an authority and purpose; repealing inconsistent ordinances; and providing for an effective date.

L. Will need to advertise for board members, for the Environmental Advisory Board.

M. First reading of Ordinance 13-2020 an ordinance of the City of Monessen, Westmoreland, Commonwealth of Pennsylvania, establishing certain rules, regulations, and procedures for declaring particular properties as nuisance properties within the City of Monessen; establishing procedures for issuing violations for nuisance properties; establishing penalties, enforcement regulations, and prosecution procedures; and providing for an effective date.

~~N. First reading of Ordinance 14-2020 an ordinance of the City of Monessen, Westmoreland County, Commonwealth of Pennsylvania, establishing certain rules and regulations regarding dogs, cats, and other domestic and non-domestic animals in the City of Monessen; rules and regulations regarding the keeping of dogs and cats in the city; rules and regulations of certain exotic animals; establishing penalties and enforcement regulations; and providing for an effective date.~~

O. Discussion regarding the Monessen Public Library. The Library Director informed the city administrator last month there is extensive water damage to the library. Slagle Roofing was called in to check the roof and make all necessary repairs. Just like the Hilltop Fire Station, the Library has sustained internal damages because of neglect to make annual checks of City buildings.  
(pictures attached)

P. Discussion regarding the City garage. Slagle Roofing found the water leak. (pictures attached)

8. Open floor for public comment on any item.

9. Adjournment